

Council Meeting

Heath Hayes & Wimblebury Parish Council

Held at Hayes Green Community Centre
Wednesday, 15th July 2026, 6pm

Present: Cllrs A Beach, D Cecil, M Cecil, S Cotter, M Finlan, C Harborow, P Hewitt, Manjinder Nakhwal, P Theodorou & B Whorton.

In Attendance:

Parish Clerk: Mrs L Bowman

Members of the Public: 0

Minute Number	Item
07/26/63.0	Apologies Apologies were received from Cllr H Page & L Wilson
07/26/64.0	Declaration of personal & prejudicial interest in any item on the agenda Cllr D Cecil - Cannock Chase District Planning Committee
07/26/65.0	To receive requests for dispensation
07/26/66.0	Public Participation None.
07/26/67.0	To approve the Minutes of the meeting held on the 17th June 2026 The minutes of the meeting held on 17th June 2026 were approved as a true and accurate record. Proposed: Cllr A Beach Seconded: Cllr M Cecil
07/26/68.0	Co-option Council to consider co-option application for Wimblebury Ward. Signing of the declaration of acceptance of office. No applications had been received for the Wimblebury Ward vacancy.
07/26/69.0	County Council's update It was noted that potholes on Hemlock Way had been repaired.
07/26/70.0	Clerks Report Council to consider and note the Clerk's Report. • The Clerk and Communications Officer attended the Community Solutions event hosted by Staffordshire Police. • The WM Clerk Away Day 2026 had been cancelled due to a lack of numbers. • The Chair had attended the Chairmanship course. • Cllr M Nakhwal had attended the Councillor Induction course. • Cllrs M Nakhwal and M Finlan would be attending a Data Protection course. • The Communications Officer had attended a Cyber Security course and would be attending a Microsoft 365 AI Copilot course. • The replacement hedge trimmer and battery had been ordered and collected. • Cannock Chase District Council had agreed to donate the Ice Machine to Norton Canes Parish Council.

- The Christmas Lights structural tests had been completed, and the appropriate application forms had been submitted to Eon.
- No update had been received regarding the fingerpost; this had last been chased at the end of May.
- West Midlands Fire Service had reported a fire at Cannel Mount. The Parish handyman attended the site; it had been a very small fire.
- The Armed Forces flag had flown from the Parish flagpole.
- Special thanks to Cllr M Cecil for baking 250 cupcakes for the Summer event at the park.

Correspondence

- Bin on the field off Hemlock Way. No response had been received.
- Grassed island at the Heath Way/Hayes Way junction near Tesco in Heath Hayes. No response had been received.
- Vehicle damage, referred to the insurance company.
- Staffordshire County Council suspension of approvals for speed indicator devices. Members requested that a letter be sent to Cllr M Murray in support of the successful partnership between Staffordshire County Council and local Parish Councils regarding Speed Indicator Devices and expressed their hope that the arrangement would continue.
- Letter regarding the Cannock Chase Local Plan.
- Staffordshire Parish Council Association Monthly Bulletin.
- NHS Health Checks 2026-2027.

07/26/71.0

Income & Payments

Council noted the payments since the last report that had been authorised by the audit and governance committee, and the monthly finance report.

Date	Payee	TOTAL
01/06/2026	Lloyds Bank Payment Card, Flag, CCDC License, Fire Training, Litter Pickers, Stationary, Bank Charges	£294.96
15/06/2026	EE	£55.20
19/06/2026	Inside Out, Haywards Nursery	£154.60
19/06/2026	The Decades Band	£950.00
19/06/2026	Swift Wash Ltd	£90.00
19/06/2026	Administration Expenses	£4,283.03
19/06/2026	RCS Plants	£614.40
19/06/2026	Staffordshire Parish Council Association	£48.00
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19/06/2026	Centro Webnet Ltd	£108.00
19/06/2026	Centro Systems Ltd	£296.64
19/06/2026	Pam Print Consultants (PA Mumford)	£120.00
19/06/2026	Kenyon Walker	£150.00
19/06/2026	Dan James (C Davies)	£200.00
19/06/2026	Kiwa Limited	£1,452.00
19/06/2026	Staffordshire Parish Council Association	£48.00
22/06/2026	Taylor Mayde	£410.00
30/06/2026	Bank Charges	£11.65
Total		£9,334.48

07/26/71.1	Council noted the bank reconciliation up to 30 th June 2026				
	Reserves Brought Forward 1 st April 2026			£134,445.83	
	Income			£66,964.96	
	Payments			£55,824.44	
	Balance as per bank statement 30 th June 2026			£145,586.35	
07/26/72.0	Planning Committee				
07/26/72.1	Council noted the planning application received that the committee considered.				
	Application Number	Date	Location	Description	Comments
	CH/26/174	01-06-2026	143 Hill Street, WS12 2DW	Single-storey rear extension	No objection
07/26/72.2	Council noted the planning decisions received from Cannock Chase District Council.				
	Application Number	Date	Location	Description	Comments
	CH/26/116 05/26/35.1 Granted 08-06-2026	14-Apr-2026	Gorsemoor Primary School, WS12 3TG	Lawful Development Certificate for Proposed Long Jump Pit	No objection
	CH/26/145 06/26/54.1 Withdrawn 08-06-2026	13-05-2026	42 Brisbane Way, WS12 2GR	Lawful Development Certificate for Proposed change of use from a Dwellinghouse (Class C3) to a care home for up to four children (Class C2)	The parish had no material planning grounds to object to the planning application outright. However, the Parish Council request that Cannock Chase District Council carefully consider matters such as parking, vehicle movements, staffing levels, and the overall intensity of the use when determining whether the proposal would remain comparable to a residential use in planning terms.
07/26/73.0	Open Spaces				
	Council received the photographic list of work completed during the month.				
	- Entrance and walkways off Rochester Way cleared. - Walkways of Van Gogh and Rembrandt: Close all trees cut and walkways cleared. 16 Hanging baskets filled and watered. - Hedge trimmed on the edge of Cleeton Street. - Grass cutting on Bank Street and Arthur Street. - Two fruit trees planted on the grassed area on Arthur Street. - Bus shelters and benches cleaned on John Street. - High Street weeded. - St Lawrence Drive hedges cut and pavements cleared.				

	St Lawrence Drive and Heath Way hedges and trees trimmed and cleared. A Member requested that the alleyway behind Sweetbriar Way be included in future maintenance works.
07/26/74.0	Events Committee Council noted the draft minutes of the last events committee meeting.
07/26/75.0	Parking Issues Norton Canes Parish Council had made enquiries into jointly funding additional parking enforcement within both parishes. The Clerk was requested to arrange a meeting with Norton Canes Parish Council to explore the available options further and to continue requesting enforcement patrols within the area.
07/26/76.0	Signs on Eastern Way - A460 Deer Sign & Pedestrian Crossing Signs Proposed: Cllr B Whorton Seconded: Cllr M Cecil Resolved: to order both signs from Start Safety.
07/26/77.0 07/26/77.1 07/26/77.2	Newsletter Councillors to agree on the summer edition of the newsletter. Members requested sight of the final version prior to printing and expressed a desire for greater member involvement in future working party meetings. Councillors to agree on the delivery prices Proposed: Cllr P Hewitt Seconded: Cllr D Cecil Resolved: To appoint Blue Market Media for newsletter delivery.
07/26/78.0	Forward Plan Councillor to discuss possible achievements for the next 12 months. Councillors would like to explore safety issues and achieve more engagement with local schools' PTFA groups and their pupils. Engage and assist local residents, plan areas within the parish for the handyman to attend.
07/26/79.0	Items for Information or Future Agendas
07/26/80.0	Date of Next Meeting - Full Council Meeting, Wednesday, 9 th September 2026 at 6.30pm

Meeting Ended: 19.11pm

Signed:.....

Dated:.....